

Port Coquitlam Community Centre    PHONE:(604) 927-7900  
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 Port Coquitlam, BC V3C 6J5    EMAIL:[recreation@portcoquitlam.ca](mailto:recreation@portcoquitlam.ca)

**Permit # R11742**  
**Status** Approved  
**Date** Mar 7, 2022 4:43 PM

<b>Organization Name</b>	BC Christian Soccer League - Adults - 173		
<b>Customer Type</b>	Commercial/Non-Res/Political		
<b>Organization Address</b>	#231 - 18525 53rd Avenue Surrey, BC V3S 7A4		
<b>Agent Name</b>	Tom Kobelt (Agent - President)	<b>Main Phone Number</b>	(604) 657-7226
		<b>Email Address</b>	<a href="mailto:president@bccsl.org">president@bccsl.org</a>
<b>System User</b>	Sheryl S.		

Rental Fee	\$987.00
GST	\$49.35
Discounts	\$0.00
Subtotal	\$1,036.35
Deposits	\$0.00
Deposit Discounts	\$0.00
<b>Total Permit Fee</b>	<b>\$1,036.35</b>
Total Payment	\$0.00
Refunds	\$0.00
Balance	\$1,036.35

**BC Christian Soccer Gates Turf 2 May 2022**      1 resource(s)    7 booking(s)    **Subtotal: \$987.00**

**Event Notes:**  
 May 20, 2022 was not booked on Turf 2 as per your request. If you don't need Monday of that long weekend, please let us know asap.

[Booking Summary](#)

Gates Pk Soccer Art Turf 2 (Field - Soccer)			Center: Gates Park	
START DATE/TIME	END DATE/TIME	ATTENDEE	AMT W/O TAX	
<b>May 2, 2022 9:00 PM</b>	<b>May 23, 2022 11:00 PM</b>	--	<b>\$564.00</b>	
<i>Occurs every Monday effective May 2, 2022 until May 23, 2022 from 9:00 PM to 11:00 PM</i>				
May 2, 2022 9:00 PM	May 2, 2022 11:00 PM	1	\$141.00	
.Rental Fee - Turf - Hourly - ORG	\$70.50 / Hour x 2		\$141.00	
May 9, 2022 9:00 PM	May 9, 2022 11:00 PM	1	\$141.00	
.Rental Fee - Turf - Hourly - ORG	\$70.50 / Hour x 2		\$141.00	
May 16, 2022 9:00 PM	May 16, 2022 11:00 PM	1	\$141.00	
.Rental Fee - Turf - Hourly - ORG	\$70.50 / Hour x 2		\$141.00	
May 23, 2022 9:00 PM	May 23, 2022 11:00 PM	1	\$141.00	
.Rental Fee - Turf - Hourly - ORG	\$70.50 / Hour x 2		\$141.00	
<b>May 6, 2022 9:00 PM</b>	<b>May 27, 2022 11:00 PM</b>	--	<b>\$423.00</b>	
<i>Occurs every Friday effective May 6, 2022 until May 27, 2022 from 9:00 PM to 11:00 PM</i>				
May 6, 2022 9:00 PM	May 6, 2022 11:00 PM	1	\$141.00	

.Rental Fee - Turf - Hourly - ORG	\$70.50 / Hour x 2	\$141.00		
May 13, 2022 9:00 PM		May 13, 2022 11:00 PM	1	\$141.00
.Rental Fee - Turf - Hourly - ORG	\$70.50 / Hour x 2	\$141.00		
May 27, 2022 9:00 PM		May 27, 2022 11:00 PM	1	\$141.00
.Rental Fee - Turf - Hourly - ORG	\$70.50 / Hour x 2	\$141.00		

**Facility Notes**

Adults may enjoy alcoholic beverages responsibly in Aggie, Castle, Cedar, Evergreen, Gates, Lions, Peace, McLean, Dominion and Settlers Parks from dawn to dusk, seven days a week.

Gates Park  
2300 Reeve Street  
Port Coquitlam, BC

**Prep Code Notes**

Staff control these lights through Musco website:

- o Field lights need to stay on 15 minutes past booked turf time.
- o Security lights need to stay on 30 minutes past the booked turf time.

**Waivers and Information**

WAIVER NAME	DUE DATE	FOR	SIGNING STATUS
Rental - Terms & Conditions of Permit May 2, 2022			Waiver Signed
<p>1. For the purpose of this Permit the following interpretations apply:</p> <ul style="list-style-type: none"> <li>a) Licensee means the renter, whether an individual or group, including employees and agent.</li> <li>b) City means the City of Port Coquitlam, its employees and agents.</li> <li>c) Facility means facility which the Licensee is authorized to use under this Permit.</li> <li>d) Invitee means any person who the Licensee invites or allows to enter the Facility during the period of time covered by this Permit.</li> </ul>			
<p>2. This Permit constitutes a contractual agreement between the City and the Licensee. The Licensee agrees to observe and obey all City rules and regulations. The Licensee must pay the booking fee(s) at the time of the reservation unless a preauthorized credit card or payment plan has been setup with the City. Any outstanding rental amounts may incur a compounded interest charge.</p>			
<p>3. While this Permit grants to the Licensee a right to use the facilities as outlined herein, the facilities remain in all other respects under the control and in the possession of the City. This Permit does not grant to the Licensee any estate or interest in the facilities. The City retains the right to cancel this Permit, at any time, without refund of any fees paid and will do so if in the opinion of the City any of the following events occur:</p> <ul style="list-style-type: none"> <li>a) unsatisfactory conduct by the Licensee or its Invitees;</li> <li>b) damage to facility or to any facilities therein by the Licensee or its Invitees;</li> <li>c) scheduling of City or Recreation Department activities, services, programs and/or special events (a refund will be issued for any paid rentals);</li> <li>d) failure to provide proof of the required liability insurance coverage prior to the booked event;</li> <li>e) failure of the Licensee to comply with any conditions of the Permit or Schedule(s);</li> <li>f) failure of the Licensee to pay in full;</li> <li>g) the Licensee secures the facility through misrepresentation.</li> </ul>			
<p>4. The Licensee shall:</p> <ul style="list-style-type: none"> <li>a) indemnify and save harmless the City and its officers, employees, servants, agents, successors and assigns from and against any and all claims whatsoever brought or suffered at any time hereafter including all damages, liabilities, expenses, costs, including legal or other fees incurred in respect of any such claim, or any cause or proceeding brought thereon arising directly or indirectly from or in connection with the granting of this Permit or the use and occupation of the said premises. The above indemnity does not apply to claims arising out of the negligence of the City. This indemnity shall survive the termination or earlier cancellation of this Permit;</li> <li>b) pay the City the total cost of repairing any damage to any City property arising from the use of the Facility by the Licensee or its Invitees;</li> <li>c) obtain and maintain comprehensive liability insurance providing coverage for death, bodily injury, property loss and damage, and all other losses, arising out of or in connection with the Licensee's use of the Facility, in an amount not less than \$5M per occurrence. The insurance policy shall name the City, its officers, employees, and agents as Additional Insureds. The Licensee shall deliver proof of insurance to the City before the Licensee uses the Facility;</li> <li>d) comply with all applicable local, provincial, federal rules and regulations; and shall have the required licenses, permits or plans from the proper authorities and display them prominently at the function;</li> <li>e) be responsible for advising all invitees of the City rules and regulations;</li> <li>f) provide a competent and trustworthy adult who will personally undertake to be responsible for the due observance of regulations governing</li> </ul>			

- facility;
- g) exercise the greatest care in the use of the facility and adjacent premises;
  - h) report all damage immediately to the City;
  - i) provide the City, for approval prior to the event, a floor plan showing seating, booths, tables, etc.;
  - j) use only the facility named in this Permit for the time listed thereon;
  - k) use the kitchen facilities for food warming purposes only;
  - l) not permit any other individual or group not named on this Permit to use the facility named in this Permit without the authorization of the City;
  - m) not use confetti, rice, glitter or anything of this nature in the facility;
  - n) keep and maintain the facility in a clean and tidy condition at all times and be responsible for leaving facility booked clean. Failure to do so will be deemed failure to perform and will result in an additional fee equivalent to the clean up costs incurred by the City;
  - o) arrange for, in advance, with the City, to utilize City staff for duties other than those provided under this Permit;
  - p) provide and pay the full cost of such personnel as shall be necessary to ensure the proper and safe use of the facility;

5. The City shall reserve the right to waive the liability insurance requirement in Section 4 (c) above. This waiver shall be based upon the activity planned and the potential risk to the facility or injury to the invitees as presented by the booked event.

6. All equipment, displays, goods and chattels of the Licensee brought onto or into the said facilities shall be the sole responsibility of the Licensee and the Licensee shall save the City harmless from any liability which may arise by virtue of any damage to or loss of such equipment, displays, goods, chattels from any cause whatsoever.

7. It is expressly understood that the City shall have the sole and exclusive right to operate all concessions inside a facility and shall have the sole and exclusive photography, radio, television and recording rights with respect to the use of the facility by the Licensee.

8. The Licensee agrees to abide by the regulations contained on any Schedule(s) included with this Permit.

Schedule C - Fields	May 2, 2022	Tom Kobelt (Agent - President)	Waiver Signed by: Tom Kobelt (Agent - President) on Mar 7, 2022
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1. Licensee is responsible for ensuring all Provincial Health Orders, related to COVID-19, are followed by rental participants. This includes, but is not limited to, ensuring face masks are worn as directed.

2. Teams and their spectators are to park in designated parking lots or on the field side of the street.

3. Perform non-game exercises and practices along the edges of the field to reduce wear and tear on the playing field.

4. To protect the artificial turf fields, the following are not permitted:

- food (including gum and sunflower seeds)
- tobacco products
- pets
- beverages (except water)
- metal cleats

5. Washroom facilities are not available at all fields.

6. Visit [www.portcoquitlam.ca/fieldclosures](http://www.portcoquitlam.ca/fieldclosures) to see which sport fields are open or closed.

7. The City may temporarily close a field and cancel a Licensee's use of the field. Any individual or group found to have played on a closed field will be subject to losing booking privileges, up to and including, forfeiting their right to play for the remainder of the season/year.

8. Ensure footwear is cleaned off prior to entering changerooms/washrooms.

9. Ensure the changeroom/washroom doors and equipment/lime sheds/bins are locked before leaving the park.

10. Turf 1 and the Warm-up Box lights are user group controlled through the onsite lockbox (you will need a 3252 key). Turf 2 and Cedar Park's lights are controlled by staff through the internet access. Issues with Turf 2 or Cedar lights should be directed to 604-329-9880 or 604-916-2979.

11. Playoffs and a field deemed unplayable by a referee may be considered exemptions to the Refund Policy. Email [bookings@portcoquitlam.ca](mailto:bookings@portcoquitlam.ca) to have that date removed from your permit.

12. Refunds will be issued for permit cancellation requests if they are received 14 days in advance of the booked date.

13. If received less than 14 days in advance, the Licensee will not receive a refund unless the space being released can be rebooked by the City at the time of cancellation.

14. If a Licensee does not show up for their booked time, the applicable rental fee will apply.

15. Playoffs and a field deemed unplayable by a referee may be considered exemptions to the Refund Policy. Email bookings@portcoquitlam.ca to have that date removed from your permit.

16. Report any onsite problems at 604-927-3111.

Note: Any infraction of any of the above stated regulations could result in refusal of future access or rental services.

Refund Policy

May 2, 2022

Tom Kobelt (Agent - President)

Waiver Signed by: Tom Kobelt  
(Agent - President) on Mar 7,  
2022

#### ACTIVITY REGISTRATION

Participants may withdraw from registered drop-in activities up to 24 hours in advance, with no penalty at: [www.portcoquitlam.ca/register](http://www.portcoquitlam.ca/register) or by calling 604.927.PLAY or emailing [recreation@portcoquitlam.ca](mailto:recreation@portcoquitlam.ca)

Customers who pre-registered with a One City Pass for a drop-in activity and "No Showed" are subject to a one single admission applied to their customer account.

Customers who pre-registered with a One City Pass for a drop-in activity and "No Showed" will have one single admission applied to their customer account.

#### MEMBERSHIPS

Pro-rated refunds are offered on 10 & 20 visit passes. Monthly or annual passes are non-refundable. All membership passes are non-transferable.

#### FACILITY RENTALS

Requests for cancellations will be considered if they are received 14 days in advance of the booked date. Requests, less than 14 days in advance, will be considered on a case by case basis.

#### Payment Schedules

Original Balance: \$1,036.35 Current Balance: \$1,036.35

DUE DATE	AMOUNT DUE	AMOUNT PAID	WITHDRAWAL ADJUSTMENT	BALANCE
May 31, 2022	\$1,036.35	\$0.00	\$0.00	\$1,036.35